

MINUTES
PARK AND RECREATION BOARD MEETING
MONDAY, APRIL 12, 2004
6:30 PM

The Board convened for their regular meeting at 6:30 PM at the Parks and Recreation Administrative Offices at 717 W. Main Street, Arlington, Texas on April 12, 2004 notice of said meeting being posted as prescribed by Chapter 551, V.T.C.A., Government Code, with the following members and staff present, to wit:

Members:

Ms. Sue Phillips	Chair	Place 3
Ms. H. Suzanne Kelley	Vice-Chair	Place 2
Mr. Alvin Warren	Member	Place 4
Mr. Charley Amos	Member	Place 6
V a c a n t	Vacant	Place 8
Ms. Candy Halliburton	Member	Place 11
Ms. Caron Montgomery	Member	Place 5
Mr. Joseph Way	Member	Place 10
Mr. Val Gibson	Member	Place 1
Mr. James L. Maibach	Member	Place 7
Mr. Glen C. Troutman	Member	Place 9
Mr. Colin Bryson	Youth Member-	
	Absent	

Staff:

Pete Jamieson	Director of Parks and Recreation
Bill Gilmore	Assistant Director - Community Programs
Ruth Keith	Administrative Secretary
Jennifer Fadden	Assistant Director- Enterprise Programs
Gordon Robertson	Parks Planning Manager
Matt Young	Assistant Director-Operations
Diana Foster	Park Facilities Coordinator
John Fain	Senior Park Planner
Lydia Zantout	Park Financial Accountant
Laura Gilbert	Director of Tennis

Also attending: Anne Weydeck, Suzanne Berk, Linda Yarbrough, Darlene Shea, Terri Croxton, Carole Underwood, Murray Scheibne, Roni Scheibe, David O'Heara, Deborah McArthur, Brad Gray, Kathy Cox, Laura Baldillez, Marc Stach, Marti Ratliff, Cindy Ratliff, Bonnie Bowman, Sally Claunch-Ft. Worth Star-Telegram and Stephen Springs, Brinkley Sargent Architects.

I. **CALL MEETING TO ORDER**

Chairwoman Sue Phillips called the regular meeting to order at 6:34 PM.

II. **MARCH 8 , 2004 REGULAR MEETING MINUTES**

Chairwoman Phillips asked for approval of the minutes. Mr. Troutman requested

a change to last month's minutes to reflect approval of the February 9, 2004 minutes instead of March 8, 2004 minutes. With this change noted, Mr. Troutman made a motion to approve the minutes. Mr. Gibson seconded the motion. The motion passed unanimously.

- III. **RECOGNITION – Spotlight Employee – Laura Gilbert**. Mrs. Fadden introduced Ms. Gilbert. Information was discussed as to her previous experience and current job duties as the Tennis Director of the City of Arlington.

Ms. Gilbert invited the Board, staff and their families to a party at the Arlington Tennis Center on Friday, April 16, 2004 from 5:00 pm to 8:00 PM.

IV. **ITEMS FOR ACTION**

A. Comments from Citizens (about Items for Action). No discussion.

B. Items for Action

1. Park Permits - Mrs. Foster requested approval of 18 permits at the April 12, 2004 meeting.

Ms. Kelley made a motion to approve the permit requests. Mr. Gibson seconded the motion. The motion was approved unanimously.

2. Bad Koeingshofen Pool Master Plan Mr. Fain briefed the Board on the master plan. Mr. Fain stated the work process for this plan began in November 2003. Mr. Fain said staff and the consultant, Brinkley Sargent Architects, have worked closely with a citizen advisory committee and have incorporated the Board's comments and concerns in the master plan.

Mr. Fain introduced Mr. Stephen Springs, representing Brinkley Sargent Architects, who provided the Board with a PowerPoint presentation on the proposed Master Plan for the Bad Koenigshofen Pool, located in S. J. Stovall Park. Mr. Springs explained that major components for the completed facility currently include a lap pool with diving well; water slides; spray ground; wet deck; pavilion; wave rider; and current channel. Mr. Springs said the first phase of the development should be completed by July 4, 2005.

After discussion, Mr. Maibach requested the Bad Koeingshofen Master Plan be amended to include a perimeter equestrian trail of the park.

With this amendment made, Mr. Amos made a motion to approve the Bad Koenigshofen Master Plan. Mr. Troutman seconded the motion. The motion passed unanimously.

V. **ITEMS FROM CITIZENS** (only about Parks and Recreation related subjects other than action items).

Mrs. Anne Weydeck, Chair of the Park Master Plan Committee, stated that 18 months ago this committee began the work process for the Park, Recreation and Open Space Master Plan. Mrs. Weydeck praised the committee's members and staff for their work and accomplishment of this project. On behalf of the Park, Recreation and Open Space Master Plan Committee, Mrs. Weydeck presented a gift certificate in appreciation to Mr. Jamieson, Mr. Robertson, Mr. Gilmore and Ms. Trina Stokes for their work and dedication throughout the last eighteen months.

Chair Phillips thanked Mrs. Weydeck for the great job she did serving as the Chair of the Park Master Plan Committee.

VI. **SCHEDULED INFORMATION REPORTS**

- A. Planning Work Plan Report – Mr. Robertson provided a PowerPoint presentation regarding this report.
- B. Park Partners Program - Mr. Young requested and received the Board's approval to change the report times of this quarterly report. Future report periods will be the months of February, May, August and November.
- C. Operations Maintenance Report – Mr. Young provided the Board with the Operation Division's recent projects and activities. Mr. Young stated during the next quarter, staff would continue to implement the TRIMS grounds management software system to help organize, track, report and manage resources.
- D. Customer Service Report – Ms. Montgomery asked if the swing set removed from Deaver Park would be replaced in the park. Mr. Young stated it would be as soon as repairs are completed.
- E. Monthly Calendar Report – No discussion.

VII. **PARD INFORMATION ITEMS**

- A. Park, Recreation and Open Space Master Plan – Mr. Robertson provided the Board a Power Point draft overview of the proposed Master Plan. The proposal was approved by the Park Master Plan Committee. Mr. Robertson stated this committee was great to work with over the last 18 months.

Mrs. Phillips suggested a special Park and Recreation Board work session be held on May 3, 2004 to discuss the draft. Members of the Board agreed on

this date to discuss and address any issues or changes to the Park, Recreation and Open Space Master Plan prior to voting on it at the regular Board meeting on May 10, 2004.

Mr. Robertson advised the Board he would provide them with a written draft of the Plan for their review and consideration prior to the May 3, 2004 meeting.

B. Richard Simpson/Lake Arlington Off-Leash Area Proposal - Mr.

Robertson provided the Board with information regarding a part-time off-leash dog park near Lake Arlington. Mr. Robertson said the proposal is still in a concept state and under the proposed plan a part-time dog park would be open two week-ends and four week days each month. Mr. Robertson stated dog owners using the park would pay fees which would help pay for the park's maintenance and would also raise funds for a full-time park.

Nine citizens attended the meeting in support of the park. Three citizens attending the meeting were opposed to the park, another two citizens were not for or against the park.

Mr. Mark Ratliff, representing the Dog Scouts of America Troop, said his members would volunteer with RUFF (Responsible Unleashed Fun for Fido) to educate dog park patrons about responsible dog ownership at the proposed dog park.

Others attending the meeting in support of the park proposal were: Cindy Ratliff, representing Dog Scouts of America Troop; Murray and Roni Scheibe, David O'Hearn, Deborah McArthur, Brad Gray, Kathy Cox, Laura Baldillez, Marc Stach, and Bonnie Bowman, all representing RUFF (Responsible Unleashed Fun for Fido).

Ms. Carole Underwood, spoke to the Board in opposition of the proposed park stating the dogs were very noisy during the recent fundraisers held at Richard Simpson Park.

Ms. Darlene Shea explained to the Board that she is opposed to the proposed dog park area. Ms. Shea said the dogs were very noisy at the fundraisers and expressed her concern that increased traffic would decrease response time for emergency services in that area of the city

VIII. **PARB COMMITTEE REPORTS**

- A. **Planning and Policies Committee** - Chair Caron Montgomery.
 - 1. March 29, 2004 Committee Meeting Report. Ms. Montgomery stated this committee met to discuss two park naming requests. Ms. Montgomery explained that one request was returned to the applicant due to insufficient information submitted for consideration. She went on to explain that after receipt of the information needed, this committee would meet and make their recommendation to the Board at a future meeting.
 - 2. Next Meeting Date Announcement - No date established.
- B. **Acquisition and Development Committee** – Chair Alvin Warren.
 - 1. Next Meeting Date Announcement – No date established at this time.
- C. **Operations and Maintenance Committee** - Chair Charley Amos.
 - 1. Next Meeting Date Announcement – No date established.
- D. **Training and Development Committee** - Chair Suzanne Kelley.
 - 1. April 2, 2004 Committee Meeting Report. Ms. Kelley stated as a result of this committee's meeting an action item will be brought to the Board at the May 10, 2004 meeting.
 - 2. Next Meeting Date Announcement – No date established.

IX. **ITEMS FROM PARB MEMBERS**

- A. **Reports from Liaisons to Advisory Boards** - No discussion.
- B. **Reports from Liaisons to Organizations** - Ms. Kelley, liaison to the Golf Advisory Committee, said the next meeting is scheduled for May 19, 2004.
- C. **Board Members**
 - 1. **Linking with Organizations** - No discussion.
- D. **Announcements** - No discussion.

E. Chair - Mrs. Phillips encouraged members of the Board to attend the Webb Community Park Opening at 10:00 AM on April 24, 2004.

Being no further business, the meeting adjourned at 9:34 PM.

NOTE: Taped recordings and minutes of all Parks and Recreation Board meetings are a matter of public record and are kept on file in the Parks and Recreation Administrative Office, 717 W. Main Street, Arlington, Texas. Any Board member or interested party has the right to review these tapes and minutes at the Parks and Recreation Administrative Office.